




PNB Internet Banking

PAYMENT CHANNEL	PAYMENT PROCEDURE
 <p><i>For HNU inquiries, please call the Bursar Dept. at:</i></p> <p><i>Direct Line</i> +63 38 411 2766</p> <p><i>Or</i> +63 38 427 1542 +63 38 501 7731 +63 38 427 1543 +63 38 411 2283 Local 106</p>	<ol style="list-style-type: none">1. Login to your PNB digital banking account https://portal.pnb.com.ph/mib/login.do?app=PN2. Select “Pay Bills” from the left menu of the website.3. On “Bills From”, select the account from which the payment will be sourced.4. On “Select Your Biller”, click “+ New Biller”.5. On “Select Biller”, type “Holy Name University” in the Search Bar. Click the result: Holy Name University.6. On “Add New Biller”, type in the “Student ID Number” as indicated. Click “Continue”.7. On “Enter Payment Amount and Date”, set the “Payment Date” and enter the “Amount”. In the “Remarks” field, enter the “Purpose of Payment”: For example:<ul style="list-style-type: none">• <i>tuition fee*</i>,• <i>registration fee**</i>,• <i>proposal hearing</i>,• <i>comprehensive exam</i>,• <i>oral defense</i>,• <i>TOR online verification, etc.</i><p><i>*For tuition fee, indicate the academic term and year, i.e.: 2nd Sem AY 2020-2021</i></p><p><i>**For registration fee, indicate course/year, academic term and/or academic year, i.e.:</i> BSA-2 Summer AY 2020-2021 Grade 4 AY 2020-2021</p>8. On “Confirm Payment Details”, click “Confirm”. Enter the One-Time PIN (OTP) sent to your registered mobile number, then click “Continue” to complete the Bill Payment. You will receive an SMS notification and an email confirming the successful Bill Payment.9. Forward the Bill Payment confirmation email you received from PNB to payments@hnu.edu.ph.10. Allow 1-2 days to receive a confirmation email of your posted payment. <p><i>For PNB inquiries, contact PNB 24/7 Customer Care Hotline at (632) 8-573-8888, or email customercare@pnb.com.ph. You can also call PNB-Tagbilaran ICM Branch at (038) 411 0155.</i></p>